

Registration Restrictions Guide

The Schedule Restrictions Form (**SSARRES**) is used by the Schedule Desk to create rules **at the section level** to restrict registration to certain student populations as requested by department schedulers.

Restriction Class

+ or - Also referred to as “include/exclude”, these symbols before a restriction code indicate whether to allow or not to allow that group of students to register. For example, +3 +4 includes only juniors and seniors to register for a section, while -1 -2 excludes freshman and sophomores to register. All restrictions within a category of restrictions must be the same (include or exclude).

Restriction Categories (Banner screen for finding valid codes listed below restriction category)

Field of Study
STVMAJR Used to restrict a section by field of study (major, minor, option). You cannot mix and match between the restriction types on a given section, but you can have as many restrictions as you want within one of those restriction types as long as the code works (see STVMAJR for options per code).

Field of Study Restriction Choices (choose only ONE)

<i>ALL FIELD OF STUDY TYPES</i> Allows for registration by students in any field of study within that code.	<i>MAJOR OR MINOR OR CONCENTRATION</i> Allows only for one designated field of study within that code.
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Class STVCLAS	Restrict section by student’s class Commonly used: 1 (Freshmen), 2 (sophomore), 3 (junior), 4 (senior)
Level STVLEVEL	Restriction section by student’s level Commonly used: 01 (Undergraduate), 02 (Graduate), 03 (Post-bacc)
Degree STVDEGC	Restriction section by student’s Degree Program Commonly used: PHD (Doctor of Philosophy), BA (Bachelor of Arts), HBA/HBS/HBFA (Honor College codes)
Campus STVCAMP	Restrict section by campus Commonly used: C (Corvallis), B (Bend), N (Newport/HMSC), PDX (OSU Portland), L (La Grande/EOU), DSC (Dist. Degree Corvallis Student)
College STVCOLL	Restrict section by college A list of college numbers can be found in STVCOLL.

Restrictions between different categories use “AND” logic. For example, restricting a section to one college and to a field of study outside of that college doesn’t work because students would have to be both in the college *and* in the unrelated field of study. In this example, you would need to restrict the section to include all of the fields of study within that college that you want to be able to register as well as the unrelated field of study. Mixing different Restriction Categories can be tricky, be sure that the students you want to be able to register can fit into all of the intended categories.