

The Scheduler



Deadlines:

Fall term 202001

Registration begins: 5/19/2019

Classes begin: 9/25/2019

Winter term 202002

Send SSR1000: 5/24/19

SSR1000 due: 6/28/19

Banner locked: Mid-August

Registration begins: 11/17/19

Classes begin: 1/6/2020

<http://registrar.oregonstate.edu/scheduling-deadlines>

Classroom Updates

Peavy Hall is currently slated for completion Winter 2020.

Merryfield Hall renovations are scheduled to be completed by Summer 2020.

Cordley Hall renovations are being done in phases. Phase 1 is in progress now, with Phase 2 estimated completion of 2022, and Phase 3 estimated completion of 2024.

<https://fa.oregonstate.edu/project-delivery/projects-list>

SCHEDULING SUMMER FORUM

Save the date:
Tuesday 9/10.
Time TBD.

This summer, in lieu of the Scheduling 101 series, we will be holding a Scheduling Forum.

Agenda will include presentations from our partners across campus; including DAS, Facilities, the Fire Marshal and Academic Technologies.

It will also include Catalog Q&A, and scheduling updates.

More information to come!



Photos by:
Sara Hoyt

Inactive GTA's and Instructors

Every term there are GTAs and instructors who are listed on courses who are no longer teaching.

They will remain active in Banner until they are removed from sections.

We have had more than one instance of where a section existed for an instructor who had retired, left the university and even passed away because the section copied over from year to year without being edited or removed.

It is the responsibility of the department to edit instructors in SYASECT, or in the case of 503/603 thesis sections, ask for those sections to be removed.

The schedule of classes only shows the primary instructor. To see all listed instructors, go to SYASECT in Banner.

Registration Restrictions 101

The Schedule Restrictions Form (**SSARRES**) is used by the schedule desk to create rules **at the section level** to restrict registration to certain student populations as requested by department schedulers.

Mixing different Restriction Categories can be tricky, be sure that the students you want to be able to register can fit into all of the intended categories.

Restriction Class					
+ or -	Also referred to as “include/exclude”, these symbols before a restriction code indicate whether to allow or not to allow that group of students to register. For example, +3 +4 includes only juniors and seniors to register for a section, while -1 -2 excludes freshman and sophomores to register. All restrictions within a category of restrictions must be the same (include or exclude).				
Restriction Categories (Banner screen for finding valid codes listed below restriction category)					
Field of Study STVMAJR	Used to restrict a section by field of study (major, minor, option). You cannot mix and match between the restriction types on a given section, but you can have as many restrictions as you want within one of those restriction types as long as the code works.				
Field of Study Restriction Choices (choose only ONE)					
	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">ALL FIELD OF STUDY TYPES</td> <td style="width: 50%;">MAJOR OR MINOR OR CONCENTRATION</td> </tr> <tr> <td>Allows for registration by students in any field of study within that code.</td> <td>Allows only for one designated field of study within that code.</td> </tr> </table>	ALL FIELD OF STUDY TYPES	MAJOR OR MINOR OR CONCENTRATION	Allows for registration by students in any field of study within that code.	Allows only for one designated field of study within that code.
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Class STVCLAS	Restrict section by student’s class Commonly used: 1 (Freshmen), 2 (sophomore), 3 (junior), 4 (senior)				
Level STVLEVEL	Restriction section by student’s level Commonly used: 01 (Undergraduate), 02 (Graduate), 03 (Post-bacc)				
Degree STVDEGC	Restriction section by student’s Degree Program Commonly used: PHD (Doctor of Philosophy), BA (Bachelor of Arts), HBA/HBS/HBFA (Honor College codes)				
Campus STVCAMP	Restrict section by campus Commonly used: C (Corvallis), B (Bend), N (Newport/HMSC), PDX (OSU Portland), L (La Grande/EOU), DSC (Dist. Degree Corvallis Student)				
College STVCOLL	Restrict section by college A list of college numbers can be found in STVCOLL.				