

The Scheduler



Deadlines:

Fall term 201901

Registration begins: 5/20/2018

Classes begin: 9/20/2018

Winter term 201902

Adds/deletes due: 5/11/18

Send SSR1000: 5/25/18

SSR1000 due: 6/29/18

Banner locked: Mid-August

Registration begins: 11/11/18

Classes begin: 1/7/19

<http://registrar.oregonstate.edu/scheduling-deadlines>

Classroom Updates

GILB 124 & 224

Closed summer and fall term for complete renovation.

BEXL 322 – capacity 15

This room (pictured above) was updated in a recent renovation. It is ideal for small group courses, such as Seminars, Reading and Conference, and Recitations. It is very intimate and a comfortable setting for small group work.

Catalog / SOC

By now, you should have had some time to play around in the new Catalog and Schedule of Classes (SOC).

This is the first step of three to implement the new Catalog, Curriculum and Schedule software. The next step is the Curriculum, then lastly will be the new Scheduling process.

We are here to provide assistance in finding and using the available tools, or to answer questions. What isn't working? Why isn't it working? Please provide examples – screenshots, CRNs – give as much information as possible so we can address the issue/question/concern.



Photos by:
Sara Hoyt

Scheduling 103

We will be presenting Scheduling 103 this summer.

Scheduling 103 will be offered two times. The focus will be on the new Catalog and Schedule of Classes, scheduling rules and policies, and non-traditional class offerings.

This is also a great opportunity to meet other schedulers on campus and share ideas.

Please register for one of the following dates by emailing schedule@oregonstate.edu

August 9 – 9:30-11:00

September 4 – 1:30-3:00

This will not be a training on the new scheduling software. When we are ready to implement the new process there will be comprehensive training sessions for every department.



General Purpose Classrooms

GP classrooms are primarily used for courses, but can also be used for department meetings, student organization meetings and some events. We would like to remind everyone of the following policies:

Food and Drink are not allowed.

Study sessions are not allowed for student organizations.

If you move furniture in the room, put it back before you leave.

If you make a mess, clean it up before you leave.

Some events may be denied use if the event is deemed inappropriate use of the classroom.

Possession, consumption, or furnishing of alcoholic beverages or controlled substances is prohibited.

Noise must be kept to a minimum, there may be classes/tests in session in nearby rooms.

Student organizations can be barred from room usage if we receive confirmed complaints of misuse of policy.

General Purpose Room contact info:

If a GP classroom needs chalk, dry erase markers, erasers, has a light out, or needs a clean-up, CALL CUSTODIAL @ 737-2157.

If a GP room has damaged furniture, heating problems, or other maintenance issues, CALL FACILITIES SERVICES @ 737-2969.

If a GP room is having problems with the projector, AV equipment, smartboard or other technology, CALL MEDIA SERVICES @ 737-2121.

Any other issues, contact us. 737-2181.

