

The Scheduler



Deadlines:

<http://oregonstate.edu/registrar/scheduling-deadlines>

Fall term 201801

Adds/Deletes Due: January 20, 2017

SSR1000 to depts: January 27, 2017

SSR1000 due: February 24, 2017

Registration Begins: May 14, 2017

Classes Begin: September 20, 2017

Winter term 201802

Adds/Deletes Due: May 12, 2017

SSR1000 to depts: May 26, 2017

SSR1000 due: June 30, 2017

Registration Begins: Nov. 12, 2017

Classes Begin: January 8, 2018

Classroom Updates

Starting Fall Term, the only GP computer classroom with MAC capability is KIDD 028.

GP computer classrooms are pre-assigned, and courses in those rooms roll from year to year. If you need to add a course in a GP computer classroom, you need to be flexible with course time.

Q & A Summer Term

How do I cancel a summer term course?

Before we can cancel a course, you will need approval from Summer Session. You will need to let them know **WHY** a course needs to be cancelled.

Where do I find part of term info for Summer?

You can find the part of term dates at:

<http://summer.oregonstate.edu/>

There are 6 parts of term for Summer, when requesting and proofing new course adds, PLEASE make sure you are checking the dates, and that your credit hours are scheduled accordingly.

Does summer session have a finals week?

No. "Finals are usually held on the last day of class during regular class time in their regularly assigned classroom, unless the instructor has requested/scheduled otherwise. It is the instructors responsibility to communicate to students the expected schedule for assignments and testing." – Maurine (Reni) Powell, Summer Session



Photos by:
Sara Hoyt

Scheduling 102

June 22
10:30-Noon
July 19
1:00-2:30
Sept. 6
1:00-2:30

There are still a few spaces available on June 22 and Sept. 6, email us to save your spot today!
schedule@oregonstate.edu



Classroom Attributes

When requesting attributes for general purpose classrooms, you are allowed 3 attributes + GP, for a total of 4.

The reason for this is that the more attributes you request, the less likely you will receive a room. If multiple and specific attributes are listed, and the room is not available at the requested day/time, the course will not get a room **at all** in the first run of classroom assignments.

You can special request a room on your SSR1000, and we will take it into consideration if it is a reasonable request, but as a rule, we do not pre-assign GP rooms.

One issue that has come up recently is that departments are designing courses around the “innovative learning” rooms (such as LINC 303 above). The problem is there are limited rooms that meet this criteria, so departments will need to be flexible with the day/time for courses in these spaces.

Attributes - FYI

Be aware that attributes are treated as "AND" requirements. If you list requirements such as "S1" (Tablet Arm Chairs (movable)) and "S3" (Tables/Chairs (movable)), the system will only find you rooms with both, which aren't many. All GP rooms have at least one writing surface, so there is no need to list whiteboard or blackboard if either will do.

<http://registrar.oregonstate.edu/valid-classroom-attribute-codes>

