



Request for Reinstatement

Reinstatement Policy as Stated in the Academic Regulations: *Students academically suspended from the university will be considered for reinstatement to the university after two years or after completion of a minimum of 24 quarter credits of transferable college level work at an accredited college or university with a GPA of 2.5 or above.*

Deadline: Reinstatement applications must be submitted to the Office of the Registrar **two weeks prior** to the term reinstatement is requested. If your reinstatement depends on transfer work from the term preceding, you may submit your application and transcripts no later than the first day of the term reinstatement is requested.

Please allow seven business days for processing.

Personal Information

Name: _____ OSU ID #: _____
Last First Middle Initial

Current mailing address: _____

City/State/Zip: _____

Email: _____ Telephone: _____

Previous name attended under: _____ Birth date: _____

Student Information

1) I was suspended at the end of: Term: _____ Year: _____

2) I wish to be reinstated for: Term: _____ Year: _____

3) I was registered in the College of: _____

4) Upon reinstatement, I wish to be registered in the College of: _____

- a) To be reinstated to a different college you must fill out and include an [Undergraduate Change of Academic Program form](#).
- b) **Please note:** certain OSU colleges and/or majors have minimum GPA requirements. As a result, some students may not be eligible to be reinstated to their chosen major. In this circumstance, students will be advised of alternative options and strategies they can pursue at OSU while working to improve their GPA.

5) **Official transcripts are required.** List in chronological order ALL colleges attended since leaving Oregon State University, including extension and correspondence courses. *(Use additional paper if necessary.)*

Name of Institution	Location	Dates attended (mm/yyyy)		Degree
_____	_____	From _____	To _____	_____
_____	_____	From _____	To _____	_____
_____	_____	From _____	To _____	_____

6) **In the last seven years**, are there any schools where you have been deemed ineligible to return?
 NO YES – Please state where and explain why *(attach additional sheets if necessary)*: _____



Request for Reinstatement (Continued)

Please allow seven business days for processing.

7) To determine residency status: Please list in chronological order where you have been and what you have done since last attending OSU. (Use additional paper if necessary.)

Table with 3 columns: Dates (mm/yyyy), Location (City & State), Activity (work, school, etc.)

8) I understand that if I am reinstated, I will be on Academic Probation, and that if I have a term GPA below a 2.0 while I am on Academic Probation, I will again be suspended from the university.

9) I have complied with the reinstatement regulations. (Please check the appropriate choice below.)

- a) I have been absent from Oregon State University for 2 or more years.
b) I have completed a minimum of 24 quarter transferable credits with a GPA of 2.5 or above.

Student Signature: _____ Date: _____
Electronic/digital signatures will not be accepted.

Please deliver this form in person or mail/scan and email along with a copy of your government-issued photo ID.

Please note that there is a \$50 processing fee for reinstatements.

To be filled out by the College Head Advisor:

The above named student is accepted by the College of _____
to pursue the major of: _____

Head Advisor Signature _____ Print Name _____ Date _____

For office use only:

Vlt# _____ Lev _____ Camp _____ Col _____ Degr _____ Type _____ Res _____ Majr _____ Mnr _____ Opt _____ Adm Dec _____