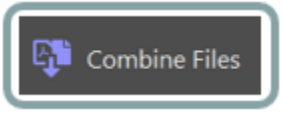


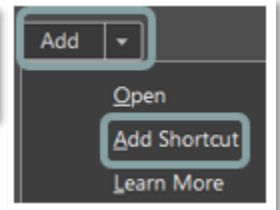
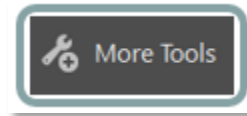
ACCESSING ADOBE ACROBAT: [HTTPS://SOFTWARELIST.OREGONSTATE.EDU/SOFTWARE/ADOBE-ACROBAT](https://softwarelist.oregonstate.edu/software/adobe-acrobat)

FIRST, USING ADOBE ACROBAT PRO, OPEN ONE OF YOUR PDF FILES YOU WILL BE INCLUDING WITH YOUR FORM.

NEXT, LOCATE THE COMBINE FILES TOOL ON THE RIGHT

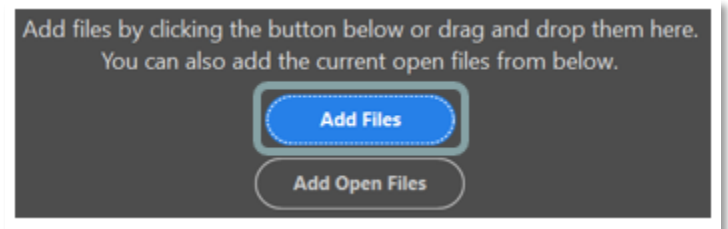


If you do not see this tool, you can access it by going to More Tools, locating it and using the dropdown to Add Shortcut to your Tools Section



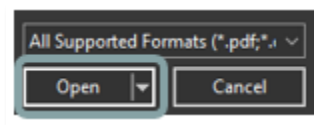
NEXT, CLICK ON THE COMBINE FILES TOOL

A mostly blank page will open and you will be able to select Add Files.

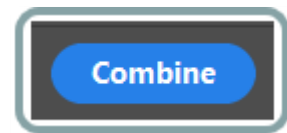
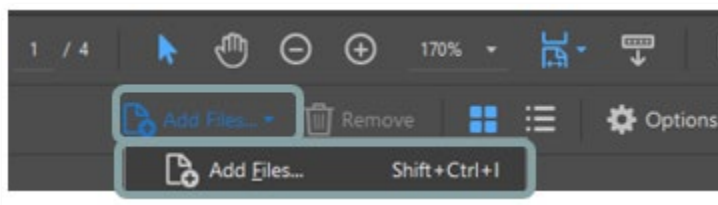


NEXT, SELECT ALL FILES YOU WOULD LIKE TO COMBINE

After locating a file, you would like to add, click Open.

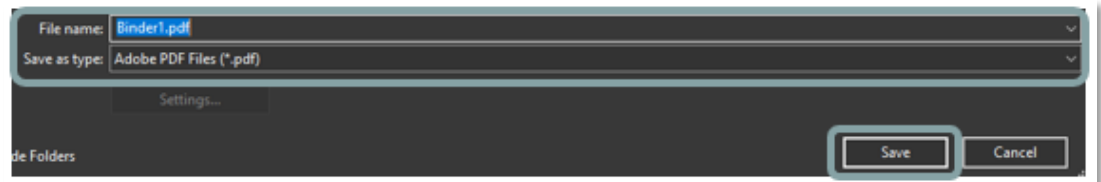
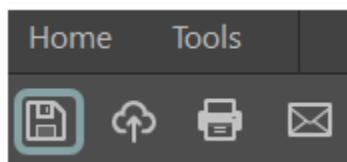


You can include additional files by using the Add Files dropdown at the top of the screen. Select Combine



NEXT, SAVE AND RENAME THE COMBINED FILES

Hit the Save Icon.



You will see it will default to Binder1.pdf. Save with a new file name.