Intro to MyDegrees for Advising
What is MYDEGREES?
- Web-based degree audit system
- Advising tool
- Path for students laid out by advisors to follow to Graduation
What is MYDEGREES?

Communication tool

MyDegrees

Student  Advisor  Registrar

September 28, 2015
Today’s serving of MyDegrees ...

- Buttons and Functions
- Degree Checklist with a side of Views
- History
- What-If
- What-If History
- Look Ahead
- Plans
- Checklist Notes
- GPA Calculator
Explore MyDegrees ...

Helpful buttons not to forget ...

Back to Self-Service

FAQ Help Print Log Out
Student Information at-a-glance

Use "Find" button to find other students.

Use the round button to update student's data from Banner if it has not been update in a while, and you would like the instant changes.

Another way add notes, click sticky note icon.
Explore MyDegrees ... Find Button

Search by ID, Name to find one student.

Search for a list with defined categories.

Clear all Categories selected.

Remove with “Remove” button one category by highlighting the row.

OK to load the list of students found to view one by one.
Explore MyDegrees ... WORK WITH LIST of students

Student List created by **Find** loaded in **Name** field

Use pull-down list, click on student name to select.

Use arrow to move to next student in list.
Explore MyDegrees ... DEGREE CHECKLIST

Shows what requirements students have completed and which requirements have left, and in progress.
Explore MyDegrees ... DEGREE CHECKLIST...Legends

- Complete
- Complete except for classes in-progress
- Nearly complete - see advisor
- Not Complete
- Transfer Class
- Any course number

**Bachelor of Science**

- Minimum Credits Requirement
  - Still Needed: 180 credits are required for the degree. You currently have 15, you still need 165 credits.

- Residency Requirement
  - Still Needed: A minimum of 45 of the last 75 credits must be taken at Oregon State University.

- Major Requirements
  - Still Needed: See Major in Animal Sciences section

- Baccalaureate Core Requirements
  - Still Needed: See Baccalaureate Core section

- University Upper-Division Credit Requirement
  - Still Needed: See University Upper-Division Credit Requirement section

- Major in Animal Sciences
  - Still Needed: See Major in Animal Sciences section

Academic Year: 2014-15
GPA: 2.85
Credits Remaining: 165

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Explore MyDegrees ... DEGREE CHECKLIST

Degree Checklist and Its Views

Registrar Report             Student View (default)
Registration Checklist       Student Data Report

Select a view and use View button to load new view.

Create a PDF version of degree audit to save or print with Save as PDF.

Include or exclude in-progress and/or preregistered classes by checking/unchecking the options and press Process New.

Class History will show all classes complete by term.

Alpha History will show all completed classes listed in alpha order.

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To view a frozen audit, select from list and click view.
Explore MyDegrees ... WHAT-IF ... I change my major?

Is it too late to switch my major?
Let’s speculate!

Now...with new Drill Down feature
Explore MyDegrees ... WHAT-IF HISTORY

Advisors and Students can freeze WHAT-IF audits now
Use to speculate which course would clear requirement.

Type in the subject/number, add.

Process New to see which requirement is satisfied by selected courses.

Process New button creates a new temporary audit and will list the course as in example.

To remove a course, click on the course and then Remove Course.
Explore MyDegrees ... PLANS Tab

Plans – 4 views

- Edit View (default)
- Audit View
- Calendar View
- Notes View

All plan building happens here!
Explore MyDegrees ... PLANS Tab

Plans – 4 views

- Edit View (default)
- **Audit View**
- Calendar View
- Notes View
Explore MyDegrees ... PLANS Tab

Plans – 4 views

- Edit View (default)
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Explore MyDegrees ... PLANS Tab

Plans – 4 views

- Edit View (default)
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NEW
Make notes visible or not visible to student, see who made the note and date note created.

Invisible notes are also student educational records and could be subpoenaed.
Advisors use the exceptions to override an “unmet” in requirements in students degree audit.

Also Allow
Apply Here
Substitute
Remove Course and/or Change the Limit
Force Complete
Explore MyDegrees ... GPA Calc Tab

<table>
<thead>
<tr>
<th>Find</th>
<th>Student ID</th>
<th>Name</th>
<th>Degree</th>
<th>Major</th>
<th>Level</th>
<th>Student Class Level</th>
<th>Last Audit</th>
<th>Last Refresh</th>
</tr>
</thead>
<tbody>
<tr>
<td>933012345</td>
<td>Test Person REGISTRAR</td>
<td></td>
<td>MA</td>
<td>~Mechanical Engineering</td>
<td>02</td>
<td>Determine fr</td>
<td>Today</td>
<td>Today at 4:04 pm</td>
</tr>
</tbody>
</table>

- **Graduation Calculator**
- **Term Calculator**
- **Advice Calculator**

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**GPA Calc**

- **Current GPA**: 0.00
- **Credits Remaining**: 
- **Credits Required**: 
- **Desired GPA**: 

[Calculate]
MyDegrees Related Helpful Websites for Advisors

Guidelines For MyDegrees Checklist Notes
http://oregonstate.edu/ase/guidelines-mydegrees-checklist-notes

MyDegrees and Degree Clearance
http://oregonstate.edu/registrar/degree-requirements-0

Intro to MyDegrees for Advising Guide
http://oregonstate.edu/registrar/sites/default/files/tutorials/intro-to-mydegrees-for-advising-new-for-4.1.4-migration-changes.pdf

Video Tutorials for Advisors
http://oregonstate.edu/registrar/node/93/#MyDegreesforAdvisors
Explore MyDegrees ... **WRAP IT UP**

**Tool for communication**

**Planning**

**Degree Clearance**

**Record Keeping**
QUESTIONS?