

Instructions for Suspended Students

Suspension from Oregon State University is a serious academic matter. Consequently, students must either:

- leave the university for two years; or
- go to a community college and take 24 new transferable credits with a 2.5 GPA or better. Please work with your academic advisor so that the classes you take at the community college will benefit you when you return to OSU.

Students with **significant** extenuating circumstances may petition the Faculty Senate Academic Standing Committee. The extenuating circumstances must have been demonstrably corrected and students must provide documentation of the problem and the solution. Reinstatement is not automatic. Students must have the support of their department and college head advisor to petition. To petition for reinstatement, a suspended student must do the following prior to petitioning the Academic Standing Committee:

- Contact the Registrar's Office to obtain and complete a **petition form**. Once you have completed all the steps, request your academic advisor to sign it (see below).
- Write a **personal statement** outlining the circumstances that led to your poor academic performance and what you have done to remedy the situation.
- Use the attached **Academic Performance Agreement**, or contact your head advisor's office to receive a copy of it.
- Contact your academic advisor and see if she or he will write a **letter of support** for you. In some colleges, you will need the support of the advisor in your major department or school. In other colleges, you will need the support of a head advisor in the college advising office.
- Determine a **three-term academic plan** with your academic advisor to help rectify your situation if you are reinstated.
- Assemble medical reports, letters from physicians, or other **documentation** that substantiates your extenuating circumstances.
- Obtain **letters of support** from other faculty or staff, if appropriate.

The following students might be supported by their department/school and college for reinstatement:

- Students who have significant and extraordinary circumstances that led to their poor performance and if the circumstances have been remedied.
- Students who have support from their major academic advisor and who can provide a letter written by the departmental/school advisor co-signed by their college's head advisor.

Students who were previously suspended and did not comply with the terms of the Academic Performance Agreement will **not** be supported for reinstatement.

Attached is the Academic Performance Agreement, which is a contract between you and your major academic unit. Complete this contract with your major advisor and sign it. The head advisor of your college will also need to sign it. By signing this contract, you are agreeing to alter your academic status from suspension to good standing.



Return to:
 Office of the Registrar
 Oregon State University, B102 Kerr Administration Building, Corvallis, OR 97331-2130
 T 541-737-4331 | F 541-737-8123 | registrars@oregonstate.edu | http://registrar.oregonstate.edu

Academic Performance Agreement

Attach letter of support from academic advisor and your letter.

I, _____, agree to abide by the following terms as determined by my academic advisor and myself. I realize that these terms are the result of my academic suspension from the university. I understand that failure to adhere to this agreement will jeopardize my continued enrollment as a student in the College of _____ at Oregon State University. I realize that these terms are provided with the intent to help me become successful in my academic career at OSU.

Class Enrollment

My advisor and I agree that I will be successful in the following classes:

Term/Yr:	Cr	Term/Yr:	Cr	Term/Yr:	Cr
ALS 116 Academic Success*	2				
Limit Credits to		Limit Credits to		Limit Credits to	

*Academic coaching may be substituted if 116 does not work with schedule or with advisor approval.

As a senior, I will list the remaining classes I need in the Baccalaureate Core, college core, and my major in order to graduate:

Class Assignments (Initial all three.)

I will attend all class sessions in the above course(s). _____
 I will complete all classroom assignments and submit them on time. _____
 I will meet with my professors when I have questions about the class. _____

Academic Advising

I will meet with my academic advisor to review my academic progress _____ times during the term.

Advisor: _____
 Date: _____
 Time: _____



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Counseling (if appropriate)

I will meet with a career services counselor for career exploration and degree selection during the term.

Counselor: _____

Date: _____

Time: _____

I will meet with a counselor from Counseling and Psychological Services (CAPS) for personal counseling to resolve issues affecting my academic progress.

Counselor: _____

Date: _____

Time: _____

Tutoring

If deemed advisable by my instructor or advisor, I will request tutoring for the following courses:

Academic Coaching

I will meet with an academic coach in the Academic Success Center to improve my academic performance at OSU:

Academic Coach: _____

Additional Comments from Advisor:

I understand that my academic success is my responsibility. _____ (Student initials)

Student Signature _____ Date _____

Advisor Signature _____ Date _____

College Head Advisor Signature _____ Date _____

1 copy to advisor
1 copy to head advisor



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Head Advisor/Asst. Dean Signature _____ Date _____
(Head Advisor must countersign departmental advisors' signatures.)

Student Signature _____ Date _____

You will need to present your government-issued photo ID in-person or remotely via a Zoom video appointment.